

# APPLICATION FOR A PROPERTY

## 1. IF YOU WISH TO APPLY FOR A PROPERTY PLEASE COMPLETE THE FOLLOWING INFORMATION FOR EACH APPLICANT OVER THE AGE OF 18

PROPERTY ADDRESS \_\_\_\_\_ MOVE DATE \_\_\_\_\_

### A. ABOUT YOU

Title Mr/Mrs/Miss/other \_\_\_\_\_ Full Name \_\_\_\_\_

Your Current Address \_\_\_\_\_

Email Address \_\_\_\_\_ Mobile \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Passport No. \_\_\_\_\_

### B. YOUR FINANCIAL HISTORY & EMPLOYMENT

Do You Have Any Adverse Credit History? **Yes / No** (provide **FULL** details including Bankruptcy/County Court Judgments inc dates/amounts)

\_\_\_\_\_

National Insurance Number \_\_\_\_\_ TOTAL Gross Annual Income (£) \_\_\_\_\_

(Please provide a breakdown of **ALL** income. Include **FULL** details including basic salary, bonus, car allowance, commission, overtime, state benefits, child maintenance etc where applicable): \_\_\_\_\_

\_\_\_\_\_

Employment Status (Delete as Appropriate) Employed/Self Employed/Retired/Independent Means/On Contract/Student/Unemployed

Employer Name \_\_\_\_\_

Employer Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Contact Email \_\_\_\_\_

Contact Telephone \_\_\_\_\_ Payroll No. \_\_\_\_\_ Start Date \_\_\_\_\_

### C. YOUR CURRENT LANDLORD

Residential Status Owner / Council Tenant / Private Tenant / Living with Friends/Relatives Time at current address \_\_\_\_\_

Current Landlord Name \_\_\_\_\_ Mobile Number \_\_\_\_\_

Landlords Address \_\_\_\_\_

Landlord Email \_\_\_\_\_ Current Rental Amount \_\_\_\_\_

Has your rent been paid on time? - **Yes/No** (If No please provide FULL details) \_\_\_\_\_

Have you kept to the terms & conditions of your current tenancy? - **Yes/No** (If No please provide FULL details) \_\_\_\_\_

\_\_\_\_\_ (Continue on separate sheet if needed)

### D. FURTHER INFORMATION

Names/Ages of any children Occupying the Property \_\_\_\_\_

Do you have any Pets? Yes / No (full details eg breed/age) \_\_\_\_\_

Marital Status Single/Married/Divorced/Living together/ other \_\_\_\_\_

Next of Kin (this should NOT be your Spouse): Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

## 2. READ AND SIGN THE FOLLOWING DECLARATION

I confirm that I would like to apply for a Tenancy for the property detailed on the front of this form and my application will only be valid once it has been accepted by the Landlord and I have paid a Holding Deposit.

If my application is successful, I confirm I will be in a position to commence a Tenancy on or before my desired move date as indicated on this form. I wish you to process the information which I have given in this application form in accordance with the Rent Rent Rent Lettings Ltd Privacy Policy at <http://www.rentrentrentlettings.co.uk/privacy.aspx>

I confirm all the information provided on this form and any subsequent information provided to Rent Rent Rent Lettings Ltd in connection with this application is true and accurate to the best of my knowledge. I accept that the provisions of Section 17 of the Housing Act 1996 will apply to this application and I accept that if any information or statement provided in connection with my application is found to be false or misleading, it may be grounds to terminate the tenancy agreement and/or fail this application.

Whilst this application has been submitted, I accept that the property may continue to be marketed by Rent Rent Rent Lettings Ltd who may also carry out viewings. I accept that the holding deposit paid in connection with this application is non-refundable under the following circumstances:

- If I change my mind and withdraw my application
- If I or anyone in connection with this application fail the Government 'Right to Rent' checks
- If I or anyone in connection with this application provides any false or misleading information or statements.
- If after 14 days from the date of paying a Holding Deposit I have not entered into a Tenancy Agreement as a result of:
  - Failing to provide any information (whether formally requested or not) that is pertinent to this application
  - Failing to take all reasonable steps to enter into a Tenancy Agreement

If my application is successful and I accept a Tenancy for the property I acknowledge I will be required to pay one months' rent and a security deposit in cleared funds, on or before the commencement of my tenancy. I acknowledge that any Holding Deposit paid in connection with this application will be offset against the first months rent.

I acknowledge that all offers of tenancy are subject to rent and a security deposit (equivalent to 5 weeks rent) being paid, the property being available and having vacant possession as well as satisfactory 'Right to Rent' checks.

I hereby authorise my employer/accountant/pension administrator to provide details of my earning and dates of employment to be used in connection with this application and also my current and/or previous Landlord(s) to provide details of my performance as a Tenant to be used in connection with this application.

This declaration will be used to provide evidence to third parties that you have consent for them to pass on information to us in relation to your application. I have read and understood the Rent Rent Rent Lettings Ltd Privacy Policy which can be viewed at <http://www.rentrentrentlettings.co.uk/privacy.aspx>

Sign: \_\_\_\_\_ Print: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN THIS FORM TO OUR OFFICE or Email to [info@rrrlettings.co.uk](mailto:info@rrrlettings.co.uk)  
WE ARE UNABLE TO PROCEED WITH YOUR APPLICATION IF YOU DO NOT SIGN**

Rent Rent Rent Lettings Ltd, Northgate Business Centre, 38 Northgate, Newark, Notts, NG24 1EZ Tel 01636 642850

Incorporated in England under Company Number 08449504  
VAT Registration Number 170 9595 77

#### Data Protection

Rent Rent Rent Lettings Ltd is fully compliant with both the Data Protection Act (DPA) 1988 and the General Data Protection Regulation (GDPR) 2018 and is registered with the Information Commissioners Office (ICO) under registration number Z1897294. If you wish to change your consent you can do so at any time by sending an email to [info@rrrlettings.co.uk](mailto:info@rrrlettings.co.uk). Rent Rent Rent Lettings Ltd will only use your information as set out in this document and our Privacy Policy.